

**MAIDENHEAD RUGBY UNION FOOTBALL
CLUB DISCIPLINARY POLICY & PROCEDURES**

1. ALL MATTERS OF DISCIPLINE INVOLVING MEMBERS OF MAIDENHEAD RUFC AND JUDGED TO BE WITHIN THE IMMEDIATE JURISDICTION OF THE CLUB WILL BE DEALT WITH IN STRICT ACCORDANCE WITH THE RFU DISCIPLINARY REGULATIONS AS DESCRIBED IN THE CURRENT EDITION OF THE RFU HANDBOOK AT THE TIME OF THE INCIDENT, COPIES OF THIS BOOK ARE KEPT IN THE CLUB AND IN THE POSSESSION OF THE SECRETARY.
2. ANY PLAYER DISMISSED BY THE REFEREE DURING ANY MATCH WHEN PLAYING FOR ANY MAIDENHEAD RFC XV TEAM OF ANY AGE. MUST REPORT THEIR DISMISSAL TO THE HONORARY SECRETARY OF THE CLUB WITHIN 48 HOURS AFTER THE END OF THE GAME.
IN THE CASE OF YOUTH TEAM PLAYERS, THE INFORMATION SHOULD BE PASSED TO THE CLUB SECRETARY BY THE TEAM MANAGER OR COACH. TOGETHER WITH A COPY OF THE REFEREE'S WRITTEN REPORT WHICH SHOULD HAVE BEEN PREPARED IMMEDIATELY AFTER THE GAME.
3. THE HONORARY SECRETARY WILL THEN:
 - a. INFORM THE HONORARY SECRETARY OF THE DISCIPLINARY COMMITTEE OF THE BERKSHIRE RFU OF THE DISMISSAL
 - b. CONVENE A MEETING OF THE CLUB DISCIPLINARY COMMITTEE. THIS MEETING WILL BE HELD AS SOON AS POSSIBLE AFTER THE RECEIPT OF THE OFFICIAL REFEREE'S REPORT. IN THE CASE OF YOUTH TEAM PLAYERS THE MEETING SHOULD BE HELD WITHIN 72 HOURS OF THE INCIDENT OCCURRING.
4. MAIDENHEAD RUFC DISCIPLINARY COMMITTEE WILL BE COMPRISED OF A MINIMUM OF THREE CLUB OFFICIALS, NAMELY:
 - a. CHIEF EXECUTIVE
 - b. HONORARY SECRETARY
 - c. FIXTURE & MATCH SECRETARYOTHER OFFICIALS CAN BE CO-OPTED ON TO THIS COMMITTEE AS DEEMED APPROPRIATE BY THE CHIEF EXECUTIVE
5. DISCIPLINARY INCIDENTS INVOLVING SPECTATORS, OR CLUB MEMBERS INFRINGING OTHER NON-PLAYING CLUB RULES AND/OR REGULATIONS WILL BE DEALT WITH IN A BROADLY SIMILAR MANNER, BUT NOT NECESSARILY WITHIN THE TIME-FRAMES OUTLINED ABOVE. NORMALLY THE PERSON INVOLVED WILL BE WRITTEN TO IN THE FIRST INSTANCE BY THE SECRETARY WHO WILL SEEK AN ASSURANCE THAT THE OFFENCE WILL NOT BE REPEATED. AND THE MORE SERIOUS DISCIPLINARY PROCEEDINGS DESCRIBED HEREIN WILL ONLY BE INVOKED IF THE OFFENCES ARE THEN REPEATED. CONTINUOUS REPETITION MAY LEAD TO THE REVOCATION OF MEMBERSHIP. WHICH WILL BE OFFICIALLY APPROVED BY THE CLUB EXECUTIVE BOARD
6. ANY MATTERS ARISING FROM DISCIPLINARY MEETINGS OR REGARDING DISCIPLINARY ISSUES SHOULD BE REFERRED BY MEMBERS TO THE HONORARY SECRETARY IN WRITING.
7. TO AVOID ANY MIS-UNDERSTANDING ALL MATTERS INVOLVING DISCIPLINE OR MISCONDUCT BY MEMBERS WILL BE DEALT WITH BY THE CLUB OFFICIALS IN A MANNER EITHER REGULATED, OR AS ADVISED, BY THE RFU WITHIN THE DISCIPLINARY SECTION OF THE RFU HANDBOOK